

SZABIST University-HYDERABAD
Documents Checklist for Degree Clearance

<u>S.no</u>	<u>Documents</u>
1	Final Transcript and Degree Clearance Form of 5 Pages. (To Be provided by Record Department)
2	Copy of Bachelor Transcript, Pass Certificate and Degree <u>(Attested from HEC)</u> <i>(for Masters students)</i> . Copy of Matric Mark Sheet, Matric Pacca certificate, Intermediate Mark Sheet, Intermediate Pacca certificate OR Copy of General Certificates of O and A levels, Semester Results of O and A levels, Equivalence Certificate of O and A levels <i>(for Bachelors and Masters students)</i> . MSMS/MSCS (Last Degree Record copies) plus GAT score card's copy.
3	2 Copies of Internship Certificate of 06 weeks (42 Days) OR 2 Copies of Job experience Certificate of 06 months and above with internship waiver form. (Waiver form to be provided by Records Dept)
4	SZABIST Student ID Card (Original).
5	Copy of Letter Grade Sheet/Provisional Transcript. (Fee for Provisional Transcript=Rs. 1000)
6	Original Fee Challan of Degree (SZABIST copy) =Rs. 26,500 (in case of normal processing time of degree issuance and attending convocation) or Rs. 31,500 (in case of urgent degree processing and attending convocation) or Rs. 20,500 (in case of urgent degree processing and not attending convocation)
7	2 Copies of student's CNIC & 1 copy of Parent's CNIC.
8	1 Passport Size Photo to be submitted in SCS & AR Department.
9	Provisional Transcript of other Campus (In case of Course Transfer from Karachi, Larkana, Ghara, Islamabad and Dubai Campus)

- Bring Original Internship Certificate along with two copies.
- For SCS & AR Department Clearance [2 Evaluation Forms (To be provided by SCS & AR Dept), Internship Report and Internship Certificate Copy]. For Further Details regarding this you can call SCS & AR Department.
- For students of Masters having Bachelor's degree other than SZABIST provide HEC verified copy.